

Kiz Phonics Assessment Guide for PreK (Preschool)



The objective of this assessment is to provide an easy-to-follow assessment for preschool phonics learners. There are two tests. These tests will help determine if kids have mastered the alphabetic code and initial word sounds, which are essential building blocks of learning to read through phonics. This explains why the tests have a different user's guide than the others in our course. There are two tests – one for distinguishing uppercase and lowercase letters (alphabet test) and another for identifying beginning letters and sounds of those letters in words (word test).

Grading System Explained:

(Grading Codes – **Correct /Wrong**)

*** 10 of the 12 questions must be answered correctly for a child to pass each test**

- a) **Correct** ✓: Put a tick under 'correct' on the grading sheet if a child answers a question correctly.
- b) **Wrong** ✗: Put a cross under 'wrong' on the grading sheet if a child fails to answer the question correctly.

These tests are easier to administer because a child is either correct or wrong – there is no middle ground.



How to Administer Tests:

- Tests should be administered on a one-to-one basis (test administrator and student). There are two tests – Alphabet Test and Word Test.
- For each test, you need two sheets as a teacher. A grading sheet for the test and a colorful sheet for use with student
- Administer the Alphabet Test on the first testing day and the Word Test on another testing day
- You may use one colorful sheet for use with all students but print out enough grading sheets for each student you are evaluating. Write the child's name above. You will need the grading sheets when making a final progress report for each student.
- Greet the child and make sure they are very relaxed. This is important because a nervous child might fail because fear or other negative emotions are affecting them. Do not evaluate an unhappy child – you will not get an accurate result.
- Tell the child, you are going to ask them a few questions. Sound out the letter or word depending on the test and let the child identify by pointing the correct answer. In the letters test, sound out the letter and ask the child to show you the correct uppercase/lowercase letter combination. Then in the second test (which is the word test) sound out three words and let the child point to the odd word. The initial sound is color-coded so a child can easily see which word does not have the same beginning sound.
- When starting to administer the letter recognition test, reveal letter each question one after the other. Do this by blocking out the other questions below with a blank sheet of paper. Tell the child to look, listen and choose the odd one.
- When starting to administer the word test, reveal each question one after the other. Do this by blocking out the other questions with a blank sheet of paper. Tell the child to look, listen and choose the odd word.
- Like with any test, it is important that the students know what is expected of them, so instructions must be very clear. If and only if the child still does not get the instructions, use the first question as an example.

Progress Report & Final Level Certificates

- After the last test has been administered, enter the score of all 2 tests in the progress report
- Students must pass in all tests to progress to the next level.
- If a child failed in one or all tests of the level, then they need to review the course content and take the test again.
- Edit our certificate template by adding a child's name. After that, print it out and put in the administrator's name, date and signature. Print out the certificate in color and on hard paper if that is feasible.
- Then print out the progress report for that student for accompanying the certificate. Hand the report to the child's guardian or parent. Keep a copy of the certificate and report in a student file at school for future reference.